



# MANUAL PENGGUNA SISTEM KEMASUKAN DATA THE IMPACT RANKINGS



<https://sustainable.utm.my/>

Download

- SDG
  - Main SDG
  - THE Form
  - Admin SDG



**1) Pilih menu SDG  
kemudian menu Main SDG**

# UTM SUSTAINABILITY BLUEPRINT 2030

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2) Klik ikon THE Impact Rankings





### THE Impact Ranking Info

- 1) This year THE request data from the **academic year 2022**
- 2) When online evidence is provided THE expect that evidence to remain publicly available until at least the start of the next data collection cycle
- 3) The upload of evidence items is limited to **two (2)** items per question
- 4) You do not have to enter all data at one time
- 5) All information should be entered in English
- 6) By marking your evidence as public, you are authorizing THE to share it externally, please tick private if you would like to restrict its use



### Impact Rankings Methodology 2024

You can download THE Impact Rankings Methodology 2024 document which explains the methodology and key aspects of the data collection process.

[Click here](#) to download

**Muat turun THE  
Methodology**



### THE Impact Rankings Form User Guide

Please download User Guide for assistance.

[Click here](#) to download

**Muat turun Manual  
Pengguna**

**3) Lengkapi pendaftaran user untuk kali pertama**

You are not logged in. Please [login](#) or register a new account.

Name \*

First

Last

Username \*

Only lower case letters (a-z) and numbers (0-9) are allowed.

Email Address (Please insert UTM email only) \*

Enter Email

Confirm Email

Password \*


Enter Password

Confirm Password

Faculty/PTJ


FAKULTI SAINS - J54 ▼

Profile Picture

  
Drop a file here or click to upload  
Maximum file size: 65.54MB

Please attach a .jpg, .png, .gif or .mpg image. By attaching an image to use as your profile picture you assert that you have rights to use the image and it is not illegal, pornographic or violent in any way.

Website

  
Drop a file here or click to upload  
Maximum file size: 65.54MB

Please attach a .jpg, .png, .gif or .mpg image. By attaching an image to use as your profile picture you assert that you have rights to use the image and it is not illegal, pornographic or violent in any way.

This website will be displayed in your profile information.

4) Tekan butang "Register"



Click here to login with UTM SSO

← Go to UTMCS

en\_US Change

5) Tekan butang utk log masuk

6) Masukkan emel yang didaftarkan



Email



LOGIN

You will receive a verification code by email.

7) Pilih "login" untuk log masuk

8) 1 kod verifikasi akan dihantar melalui emel



Your PIN code:

XXXXXX

This pin code have been requested from 10.50.147.61 (Universiti Teknologi Malaysia).  
If you didn't request this pin code, simply ignore this email.



9) Pilih menu SDG yang berkaitan

<b>SDG 1</b>	SDG 2	SDG 3	SDG 4	SDG 5	SDG 6	SDG 7	SDG 8	SDG 9	SDG 10	SDG 11
SDG 12	SDG 13	SDG 14	SDG 15	SDG 16	SDG 17	SUBMIT				

### Data Collection Form SDG 1

Metric 1.2 Proportion of students receiving financial aid to attend university because of poverty

#### Indicator 1.2.1 Low income students receiving financial aid

Number of students

Evidence (Website/URL)

Number of low income students receiving financial aid

Evidence (Website/URL)

10) Masukkan jawapan yang berbentuk nombor

11) Masukkan link Google Drive bagi pembuktian item no 10

SDG 1	<b>SDG 2</b>	SDG 3	SDG 4	SDG 5	SDG 6	SDG 7	SDG 8	SDG 9	SDG 10	SDG 11
SDG 12	SDG 13	SDG 14	SDG 15	SDG 16	SDG 17	SUBMIT				

**Metric 2.2 Campus food waste**

**Indicator 2.2.1 Campus food waste tracking**

Measure the amount of food waste generated from food served within the university.

Yes  
 No

Whole university

Yes  
 No

Evidence 1 (Website/URL)

Public  
 Private

Evidence 2 (Website/URL)

Public  
 Private

Comments

Comments, max length : 1000 characters

0 of 1000 max characters

13) Pilih jawapan yang sesuai

12) Pilih jawapan yang sesuai

14) Masukkan link website/URL sebagai pembuktian

15) Pilih "public/private"

16) Masukkan penerangan terperinci bagi setiap link pembuktian yang diberikan

Comments, max length: 1000 characters

0 of 1000 max characters

### Indicator 2.5.4 Sustainable food purchases

Prioritise purchase of products from local, sustainable sources.

- Yes
- No

Evidence 1 (Website/URL)

- Public
- Private

Evidence 2 (Website/URL)

- Public
- Private

Comments

Comments, max length : 1000 characters

0 of 1000 max characters

**17) Tekan butang untuk simpan maklumat / data dalam setiap menu SDG yang dipilih**

Save Save

<b>SDG 1</b>	SDG 2	SDG 3	SDG 4	SDG 5	SDG 6	SDG 7	SDG 8	SDG 9	SDG 10	SDG 11
SDG 12	SDG 13	SDG 14	SDG 15	SDG 16	SDG 17	<b>SUBMIT</b>				

**18) Pilih menu SUBMIT untuk pengesahan maklumat**

## Data Collection Form SDG 1

**Metric 1.2 Proportion of students receiving financial aid to attend university because of poverty**

### Indicator 1.2.1 Low income students receiving financial aid

Number of students

Evidence (Website/URL)

Number of low income students receiving financial aid

Evidence (Website/URL)

SDG 12 SDG 13 SDG 14 SDG 15 SDG 16 SDG 17 SUBMIT

Please select the specific SDG for which you have completed the submission of data \*



- SDG1
- SDG2
- SDG3
- SDG4
- SDG5
- SDG6
- SDG7
- SDG8
- SDG9
- SDG10
- SDG11
- SDG12
- SDG13
- SDG14
- SDG15
- SDG16
- SDG17

19) Pilih setiap SDG yang telah dimasukkan maklumat/data

\*  I hereby that all documents and information provided are accurate and have been verified

20) Klik kotak untuk mengesahkan maklumat/data yang diberikan

Signature

---

Clear

21) Sila turunkan tandatangan

Date Submission \*

Submit



SDG 12 SDG 13 SDG 14 SDG 15 SDG 16 SDG 17 SUBMIT

Please select the specific SDG for which you have completed the submission of data \*

- SDG1
- SDG2
- SDG3
- SDG4
- SDG5
- SDG6
- SDG7
- SDG8
- SDG9
- SDG10
- SDG11
- SDG12
- SDG13
- SDG14
- SDG15
- SDG16
- SDG17

\*

I hereby that all documents and information provided are accurate and have been verified

Signature

Clear

Comment/Remark

Date Submission \*

23) Tekan butang "SUBMIT" untuk pengesahan penghantaran

22) Masukkan sebarang komen/catatan (jika ada)





**TERIMA KASIH**